

Village District of Eastman
Commissioners' Meeting, April 22, 2015
PUBLIC SESSION, FINAL MINUTES

In attendance: Commissioners Duncan Wood, Bill Sullivan and Robert Fairweather; Operations Manager Tim Hicks and Business Manager Amy Lewis.

Guests: Jim Coakley, Rob Fogg and Bob Lewis, Trustees of the Trust Funds

Commissioner Sullivan called the meeting to order at 8:57AM.

Commissioner Sullivan was sworn in by BM Lewis.

The trustees were introduced. Mr. Fogg provided updates to the existing VDE trust accounts. The performance of the accounts was discussed; all accounts are now with Lake Sunapee Bank. BM Lewis was asked to provide the initial meeting minutes that established each accounts so that the trustees' records could be updated/completed. The trustees excused themselves from the remainder of the meeting.

MINUTES:

Minutes of the 3/25/15 public session were amended to show the size of the truck purchased to replace the old utility vehicle. Commissioner Wood moved that the minutes be accepted as amended. Commissioner Sullivan seconded; the motion passed unanimously.

Minutes of the 3/26/15 Annual Meeting were amended to clarify a statement Commissioner Wood made regarding the need for batteries at the proposed solar array. Commissioner Wood moved that the minutes be accepted as amended. Commissioner Sullivan seconded; the motion passed unanimously.

Commissioner Fairweather moved that the minutes of the 3/25/15 non-public session be approved as presented. Commissioner Sullivan seconded; the motion passed unanimously.

FIELD:

Potable

The filter rejuvenation was completed April 14th. OM Hicks explained the process and purpose of the rejuvenation.

Source 6 is back online and is being reintroduced to the blend. OM Hicks is waiting to see how the filter media handles the additional iron and manganese; we may need to replace the media sooner than anticipated.

The wireless meter registers are due early May. There is a possibility of applying for a grant through DES that would help offset some cost of implementing the new system. Office staff will research this.

A&D Instruments will be onsite April 28 to complete the antenna install for the communications upgrade, and will begin the SCADA upgrades as well.

The Snow Hill leak is roughly 15gpm. With the snow melt, it has been difficult to perform leak detection; the snow melt also dilutes any chlorine to the point where it is difficult to detect with the field kits. Granite State Rural Water will be available once the snow is completely gone to help with leak detection. A status update on leaks found and water loss is due to the state on September 1, 2015.

Wastewater

The monitoring wells up on the Brookridge property can now be scheduled; the property was cleared on April 20th.

Commissioner Wood summarized the 4/15 meeting with Underwood Engineers; UE is preparing a design for a leaching field.

Granite State Rural Water is available to help identify areas of the sewer main that will need attention. GSRW can provide cameras to video sections if necessary.

Stearns Septic and Water System Operators will be onsite 4/29 to clean the West Cove pump stations and headworks building.

FINANCIAL:

A capital reimbursement request was submitted for review; the request includes items from 2014 that were initially not classed as reimbursable. At Commissioner Wood's request, the reimbursement request under Alternative Energy was removed. The total amount being requested is \$16,035.97. Commissioner Wood moved that the Board request the Trustees of the Trust Funds to reimburse the District as outlined on Exhibit A, dated April 21, 2015, for capital funds expended in the amount of \$16,035.97. The motion was seconded by Commissioner Fairweather and unanimously approved.

A total of 22 lien notices were mailed; seven customers received notices on both potable water and wastewater past due balances.

OLD BUSINESS:

The new truck is in service. We are waiting for the decals.

Horizon Engineering submitted a proposal to survey the property owned by ECA across from the maintenance garage. This will help determine the viability of a stand-alone building versus an addition to the existing garage. BM Lewis will review the permitting and building procedure for Springfield. Commissioner Wood moved to accept the proposal as presented. Commissioner Fairweather seconded; the motion passed unanimously. Commissioner Sullivan will sign the contract.

Regarding the bridge v. culvert replacement on Bog Brook, Commissioner Wood moved to accept the proposal dated January 19, 2015 from Hansen Bridge. Commissioner Sullivan seconded; the motion passed unanimously.

4/22/15

There is no update regarding the solar project, as there has been no response from ReVision Energy.

NEW BUSINESS:

We should have draft statements from the auditor by June 30.

OTHER:

OM Hicks is evaluating the fence around the wastewater lagoons – some areas have been pushed in by snowplows and will need repair or replacement.

A non-public session was requested to discuss employee hiring under NHRSA 91A:3,II(b). By unanimous poll, the board entered non-public session at 11:00.

The board returned to public session at 11:14.

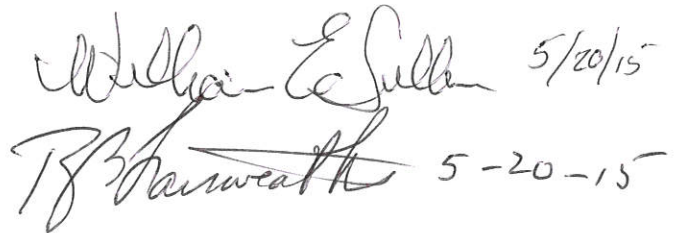
In closing, Commissioner Sullivan commented that he would like to have a VDE dinner for the staff, officials and their significant others. BM Lewis will be working on this to determine time and location based on everyone's availability.

With nothing further, the meeting adjourned at 11:19AM.

Respectfully submitted,



Amy Lewis
Business Manager
Village District of Eastman



William E. Sullivan 5/20/15
RJ Barweath 5-20-15