

Village District of Eastman  
Commissioners' special Meeting, December 10, 2012

In attendance: Commissioner Duncan Wood, Commissioner William Sullivan, Commissioner Robert Fairweather, Treasurer David Wright, Moderator David Miller, District Manager Bill Weber, Office Manager Amy Lewis, Margaret Sullivan and Eastman Sewer Company (ESC) General Manager Brian Harding.

The meeting was called to order at 10:00 AM by Commissioner Sullivan.

Margaret Sullivan was sworn in as District Clerk by Moderator Miller. Clerk Sullivan did not stay for the remainder of the meeting.

Commissioner Wood was satisfied with the summary of the warrant, although he suggested some minor changes to the actual warrant to include the text of the original charter of the Village District. The warrant will be posted on the website once the wording is finalized; it will also be available in long and summary form at the January 9 meeting. Commissioner Fairweather suggested that copies also be available prior to the meeting at the office. Since we are not mailing the warrant package out, Commissioner Wood would like Lorie McClory and OM Lewis to post the information on the ECA and VDE websites, respectively.

ESC General Manager Brian Harding provided an audited copy of the financial statements for YE2011; this information is also available through a link to the ESC from the ECA website. Budget figures for 2012 and 2013 were also provided. Commissioner Fairweather said it would be worthwhile to include this information; Commissioner Wood would also like to include a copy of the latest balance sheet.

Commissioner Sullivan questioned the values of the current assets listed on the ESC balance sheet; Mr. Harding explained that the financial statements were completed according to the Public Utilities Commission rather than following GAAP. The balance sheet is prepared for accounting purposes and not for budgeting or projections. Commissioner Wood does not want to include any future projections for the ESC expenses, as this proposed acquisition could take up to six months to complete.

Discussion on presenting the warrant began with Commissioner Wood suggesting to Moderator Miller that he make very clear to the attendees that the topic of the meeting is to discuss the organization of the sewer; should there be one municipality or two? The first article addresses this; if the community agrees to have the VDE move forward with the acquisition, then the second article will be addressed. The Commissioners will speak to the warrant and will then open the floor to public discussion and input. The Commissioners will also be prepared to answer potential financial questions regarding the acquisition. Mr. Harding said there is no ESC or ECA expectation that there will be any monetary payment from the Village District to "purchase" the ESC; this will be a paper transfer. The Commissioners agreed to focus the meeting as much as possible on the warrant articles themselves.


Moderator Miller would like wording provided for the introductory remarks. DM Weber provided Moderator Miller with another copy of the administrative rules for moderators and offered to meet with Moderator Miller prior to the meeting to clear up any issues or confusion. There is a slight possibility that Moderator Miller will not be available on the 9<sup>th</sup>. There is a resident who can act as a temporary moderator if necessary, although if the moderator needs to leave during a meeting, the Clerk assumes those duties.

Public minutes regarding the ESC have been highlighted in green on the VDE website; these documents are available as downloads. There was a brief discussion on releasing non-public minutes concerning the ESC; the Commissioners will need to review these to ensure that no personnel information is included.

There does not appear to be a need to request that VDE Attorney Bernie Waugh attend the January 9 meeting.

With nothing further, Commissioner Fairweather moved to adjourn the meeting. Commissioner Sullivan seconded and the motion passed with unanimous approval. The meeting adjourned at 11:40AM.

Respectfully submitted,



Amy Lewis  
Office Manager, VDE

William T Sullivan 12/19/12

James W Ward 12-19-12

Bob Fairweather 12-19-12