

**Village District of Eastman
Commissioners' Meeting – South Cove Recreation Center
July 21, 2010**

Notices of this meeting were posted at the Eastman Community Association and Village District of Eastman Offices.

Commissioner Sullivan opened the meeting at 3:30PM. Present were Commissioners Sullivan, Fairweather, and Wood, District Manager Weber, Treasurer Wright, Deputy Treasurer Conroy, Field Operator Perez, Jenna Razza of Tata & Howard, and Office Manager Conroy.

MINUTES – There was one correction made to the June 16, 2010 minutes. On page two under Manager's Report, number 6, add an "s" to the word "leak". Commissioner Fairweather moved to approve the minutes with a minor correction. Commissioner Sullivan seconded. All were in favor.

FIELD – Commissioner Wood asked Neil about some of the activity he had seen. Neil explained that he and Josh have been repairing curb stops. There was a brief discussion regarding the lightning strikes at the wellfield.

District Manager Weber asked the commissioners about putting out a water restriction notice. A discussion followed regarding water restriction because of the high usage and the lack of rain. Commissioner Wood moved to direct the District Manager to issue a notification to the community that the commissioners have voted to implement a ban on non-hand held outside watering between the hours of 7AM to 7PM. The District Manager is also to inform the community that this ban is being implemented to conserve our water resource until such time as we experience significant sustained rainfall. The motion was seconded by Commissioner Fairweather. All were in favor. Signs will be put out at the front entrance, and an e-mail will be sent out.

Commissioner Wood instructed Neil to watch for residents who are not complying with the water ban, and report to the District Manager, who was asked to call the customer to make them aware of the situation.

FINANCIAL REPORT – The Grantham tax money has been received, and will be reflected in the July Financials.

District Manager Weber reported that we have received the FEMA monies.

District Manager Weber reported that collections for the May billing is down to under \$1,000. Office Manager Conroy stated there are nine customers left to pay, with five of those having fourteen day notices put on their door.

The audit has not been completed. The auditor had a death in the family, but there are only a few journal entries to be made by the auditor to the capital items. The auditor states the audit should be complete by mid August.

The District has been re-imbursed for the Trust Account closures voted on at the May Meeting. The deposited amount is \$28,212.19.

The Trust Fund requests for the new truck and the valve work are being processed.

District Manager Weber stated the 2010 budget is in line with our budgeted amounts.

The District Manager stated he is asking the commissioners to approve funding the 2010 Trust Accounts in the amount of \$66,500, which is a portion of the total funding of \$146,500. Commissioner Wood moved to direct the District Treasurer to transfer funds to the appropriate Trust Funds in the amount of \$66,500, as of the letter dated July 22, 2010 to Robert Lewis, Trustee of Trust Funds. (Enclosed)). The motion was seconded by Commissioner Fairweather, and all were in favor.

MANAGER'S REPORT – District Manager Weber reported that water usage for June 2010 was higher than June 2009 by 900K gallons. He stated that flushing and the valve project accounted for most of it.

There was a brief discussion regarding the monthly Manager's Report.

The 2010 valve replacement project is complete, and paving is done.

District Manager Weber reported that all reports to the State have been submitted for June and the State is pleased everything is on time or ahead of schedule.

Source #6 has been surged, and the improved output was noticed immediately.

Sources #8, #9, and #2R abandonment is complete.

Commercial backflow preventers, which need to be inspected yearly, have been inspected with one failure. This failed backflow has now been re-inspected.

OLD BUSINESS – District Manager Weber requested any input the commissioners may have for the potential Special Meeting. Commissioner Wood asked Mr. Weber if he had confirmation of the room at The Center, and he replied he has, but would call again to double check.

Commissioner Wood expressed his concern over not getting sufficient notification to the residents, even though we are meeting all legal requirements. A discussion followed regarding areas of notification, such as the Kearsarge Shopper, Eastman TV channel, E-Mail, and the Valley News. Commissioner Fairweather also stated this could be addressed at the August Meeting.

District Manager Weber stated that lightning strikes continue to be a problem at the wellfield. LCS is preparing new quotes for added protection. District Manager Weber has Priestly Lightning Protection coming tomorrow to give us his assessment of what needs to be done. He will have a report for the next meeting.

The Superior Court granted the Special Meeting for August 26, 2010.

NEW BUSINESS – Source One Improvements - Jenna Razza, of Tata & Howard, stated that requirements for the 48 hour pump test will need to be worked out. It can't be done during peak demand periods, and weather is also a factor.

The deadline for accepting the SRF Funding is September 1, 2010. Jenna and Manager Weber have been in contact with the State, and they are aware of the timing issues, and they are recommending October.

District Manager Weber stated that even though we have applied for \$484,500, he thinks that is high, and we may not need to borrow the whole amount.

At 4:32PM, Commissioner Fairweather suspended the regular meeting to go into the Public Hearing.

At 5:05PM, the regular meeting resumed.

There being no further business to be conducted, Commissioner Fairweather made a motion for adjournment, seconded by Commissioner Sullivan. All were in favor, and the meeting was adjourned at 5:06PM.

Public Input: None

Non-Public Session: None

Respectfully submitted,

Patricia L. Conroy
Clerk Pro tem